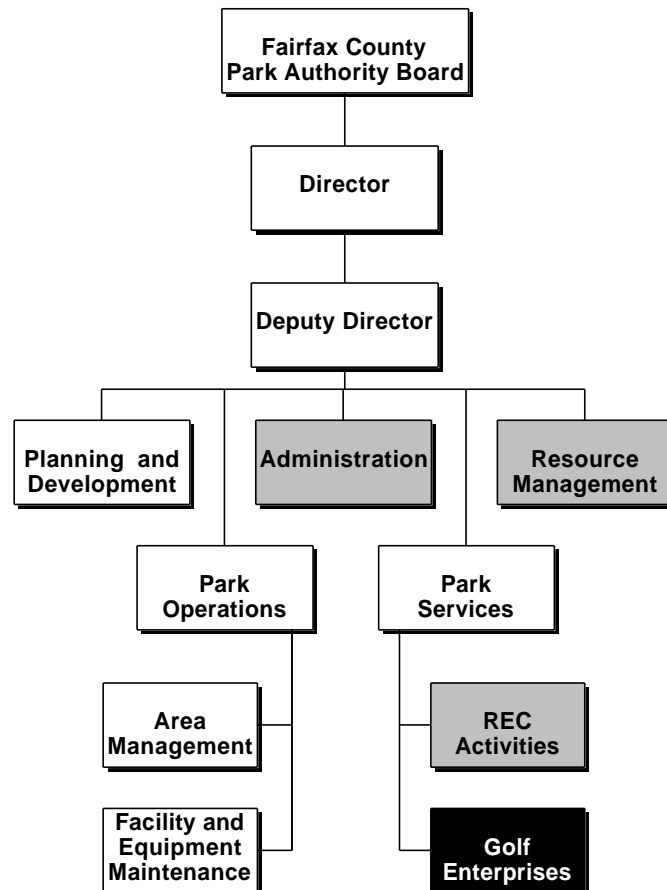


FUND 170 PARK REVENUE FUND



Denotes Cost Centers that are included in both the General Fund and Fund 170, Park Revenue Fund.



Denotes Cost Center that is only in Fund 170, Park Revenue Fund.

FUND 170

PARK REVENUE FUND

Agency Position Summary

Fund 001:	383	Regular Positions (5)	/	380.0	Regular Staff Years (5.0)
Fund 001:	1	State Co-op Position		1.0	State Co-op Staff Year
Total Fund 001:	384	Positions (5)	/	381.0	Staff Years (5.0)
Fund 170:	196	Trust Fund Supported (7)	/	195.75	Trust Fund Staff Years (7.0)
	580	Total Positions (12)	/	576.75	Total Staff Years (12.0)

Position Detail Information

GENERAL FUND

PLANNING AND DEVELOPMENT

1	Park Division Director
1	Planner IV
2	Planners III
2	Planners II
1	Right-Of-Way Agent
1	Engineering Technician III
1	Engineering Technician I
1	Park Design Const.
	Division Manager
1	Engineer IV
9	Engineers II
1	Senior Survey
	Analyst/Coordinator
1	Survey Instrument Tech.
1	Survey Party
	Chief Analyst
1	Geog Info Spatial Analyst I
1	Administrative Assistant
1	Clerical Specialist
2	Landscape Architects III
2	Landscape Architects II
1	Secretary II
31	Positions
31.0	Staff Years

PARK OPERATIONS AREA MANAGEMENT

1	Park Division Director
1	Park Mgmt. Specialist I
8	Park Specialists III
1	Clerk II
1	Park Specialist II
16	Park Specialists I
1	Constr. Superintendent
4	Heavy Equip. Operators
16	Motor Equip. Operators
3	Truck Drivers
1	Horticulture Technician

1	Turfgrass Specialist
3	Pest Controllers I
2	Tree Trimmers II
2	Tree Trimmers I
7	Labor Crew Chiefs
27	Laborers III (3)
24	Laborers II (2)
17	Laborers I
2	Senior Utility Workers
4	Utility Workers
1	Management Analyst II
1	Management Analyst I
1	Secretary II
145	Positions (5)
145.0	Staff Years (5.0)

PARK OPERATIONS FACILITY AND EQUIPMENT MAINTENANCE

1	Supvr. Facility Support
1	Assistant Supervisor
	Facility Support
1	Sr. Mech. Sys. Supvr.
2	Sr. Motor Mech. Supvrs.
2	Auto Mechanics II
1	Auto Mechanic I
2	Carpenters II
4	Carpenters I
2	Electricians II
2	Electricians I
1	Painter II
2	Painters I
2	Plumbers II
1	Plumber I
1	Welder II
1	Equipment Repairer
3	Maint. Trade Helpers II
4	Maint. Trade Helpers I
1	Maintenance Worker
1	Property Auditor
1	Clerical Specialist
1	Supply Clerk
1	Garage Service Worker
38	Positions
38.0	Staff Years

OFFICE OF ADMINISTRATION

1	Director
1	Deputy Director
1	Park Division Director
1	Fiscal Administrator
1	Budget Analyst I
4	Administrative Aides
1	Administrative Assistant
2	Management Analysts III
1	Management Analyst I
1	Accountant III
3	Accountants II
2	Accountants I
2	Accounting Technicians
9	Account Clerks II
1	Materials Requirement Specialist
1	Resource Development/
	Training Manager
1	Buyer II
2	Buyers I
1	Assistant Buyer
1	Secretary III
2	Secretaries II
1	Internet/Intranet Arch. II
1	Info. Tech. Program Mgr. I
1	Network/Tele-Analyst III
1	Network/Tele-Analyst II
1	Network/Tele-Analyst I
1	Information Officer III
2	Public Information Clerks
47	Positions
47.0	Staff Years

FUND 170

PARK REVENUE FUND

RESOURCE MANAGEMENT

1	Park Division Director
1	Utility Worker
2	Historians III
3	Heritage Resource Specialists
1	Heritage Resource Specialist II
2	Heritage Resource Specialists
1	Restoration Specialist
4	Assistant Historians
3	Park Specialists I
3	Park Management Specialists I
2	Horticultural Technicians
9	Naturalists III
3	Naturalists II
4	Naturalists I
1	Secretary II
2	Secretaries I
4	Clerical Specialists
4	Historians II
6	Recreation Assistants
1	Planner III
1	Asst. Park Specialist
1	Extension Agent S/C
18	Facility Attendants I, 7 PT
2	Night Guards
1	Laborer III
1	Carpenter II
1	Carpenter I
1	Volunteer Svcs Coordinator I
4	Laborers II
3	Groundskeeper Specialists
1	Maint. Trade Helper I
2	Custodians II
93	Positions
90.00	Staff Years

REC ACTIVITIES

1	Park Division Director
1	Park Mgmt. Specialist II
3	Park Specialists III
1	Secretary II
2	Asst. Park Specialists
1	Recreation Specialist IV
5	Facility Attendants I
1	Volunteer Svcs. Coord. II
3	Park Specialists I
1	Management Analyst II
1	Secretary I
3	Night Guards
2	Laborers III
3	Laborers II
1	Laborer I
1	Utility Worker
30	Positions
30.0	Staff Years

FUND 170, PARK REVENUE FUND

OFFICE OF ADMINISTRATION

1	Network Telecom Analyst II
2	Network Telecom Analysts I
2	Engineer III
2	Engineers II
1	Sr Right-of-Way Agent
8	Positions
8.0	Staff Years

RESOURCE MANAGEMENT

1	Historian II
1	Facility Attendant II
2	Fac. Attendants I, 1 PT
1	Assistant Historian
1	Park Specialist II
1	Park Specialist III
1	Custodian II
8	Positions
7.75	Staff Years

PARK SERVICES REC ACTIVITIES

1	Park Management
5	Park Specialists IV
4	Park Specialists III
5	Park Specialists II
8	Park Specialists I
7	Asst. Park Specialists
1	Recreation Division Supervisor I
4	Recreation Specialists II
5	Recreation Specialists I
16	Recreation Assistants (7)
1	Management Analyst III
2	Management Analysts II
1	Information Officer II
1	Facility Attendant II
31	Facility Attendants I
9	Clerical Specialists
7	Preventative Maintenance Specialists
2	Custodians II
3	Custodians I
1	Assistant Producer
1	Business Analyst II
1	Graphic Artist III
1	Publication Assistant
1	Photographic Specialist
118	Positions (7)
118.0	Staff Years (7.0)

PARK SERVICES GOLF ENTERPRISES

1	Park Specialist IV
1	Park Management Spec. II
5	Park Specialists III
11	Park Specialists I
6	Asst. Park Specialists
2	Facility Attendants II
6	Facility Attendants I
2	Laborers III
7	Laborers II
5	Laborers I
6	Sr. Utility Workers
6	Utility Workers
1	Labor Crew Chief
1	Motor Equip. Operator
1	Automotive Mech. I
1	Irrigation Specialist
62	Positions
62.0	Staff Years

S/C	Denotes State Co-op
PT	Denotes Part-Time Positions
()	Denotes New Positions

FUND 170 PARK REVENUE FUND

AGENCY MISSION

To set aside public spaces for, and assist citizens in, the protection and enhancement of environmental values, diversity of natural habitats, and cultural heritage; to guarantee that these resources will be available to both present and future generations; to increase and sustain quality facilities and services that offer citizens opportunities for recreation, improvement of their physical and mental well-being, and enhancement of their quality of life

AGENCY SUMMARY

Category	FY 1999 Actual	FY 2000 Adopted Budget Plan	FY 2000 Revised Budget Plan	FY 2001 Advertised Budget Plan	FY 2001 Adopted Budget Plan
Authorized Positions/Staff Years					
Regular	189/ 188.75	189/ 188.75	189/ 188.75	196/ 195.75	196/ 195.75
Expenditures:					
Personnel Services	\$11,569,407	\$12,310,375	\$13,141,412	\$13,536,995	\$14,261,313
Operating Expenses	7,193,179	6,416,108	7,038,135	7,375,219	7,630,219
Recovered Costs	0	0	(281,734)	(345,568)	(354,207)
Capital Equipment	885,882	1,338,202	1,436,129	1,027,950	1,027,950
Bond Costs	1,158,931	1,158,499	1,158,499	1,155,496	1,155,496
Total Expenditures	\$20,807,399	\$21,223,184	\$22,492,441	\$22,750,092	\$23,720,771

SUMMARY BY COST CENTER

Category	FY 1999 Actual	FY 2000 Adopted Budget Plan	FY 2000 Revised Budget Plan	FY 2001 Advertised Budget Plan	FY 2001 Adopted Budget Plan
Administration	\$2,116,990	\$2,219,659	\$2,133,427	\$2,302,219	\$2,308,305
Golf Enterprises	5,548,026	5,278,309	5,959,865	5,665,100	6,002,976
REC Activities	12,515,451	12,979,385	13,652,221	13,990,258	14,603,524
Resource Management	626,932	745,831	746,928	792,515	805,966
Total Expenditures	\$20,807,399	\$21,223,184	\$22,492,441	\$22,750,092	\$23,720,771

Board of Supervisors' Adjustments

The following funding adjustments reflect all changes to the FY 2001 Advertised Budget Plan, as approved by the Board of Supervisors on April 24, 2000:

- The 2.5 percent cost-of-living/market rate adjustment approved by the Board of Supervisors, and previously held in reserve, has been spread to County agencies and funds. This action results in an increase of \$315,679 to the Park Revenue Fund. This amount consists of an increase in \$324,318 in Personnel Services and an increase of \$8,639 in Recovered Costs.
- Expenditures were increased by \$655,000 due to additional funding requirements of \$400,000 in Personnel Services and \$255,000 in Operating Expenses. Personnel Services requirements increased to support instructors and seasonal salaries for camp programs at RECenters, Lake Parks, Oak Marr miniature golf course, and Lake Accotink miniature golf and carousel operations. In addition, Operating Expenses increased due to increased golf cart rental, grounds maintenance costs, and higher than anticipated bank charges due to the increased use of credit cards by patrons.

FUND 170

PARK REVENUE FUND

The following funding adjustments reflect all approved changes to the FY 2000 Revised Budget Plan from January 1, 2000 through April 17, 2000. Included are all adjustments made as part of the FY 2000 Third Quarter Review:

- Expenditures were increased by \$1,045,314 due to additional funding requirements of \$818,048 in Personnel Services, \$509,000 in Operating Expenses, and \$281,734 in Recovered Costs. Personnel Services requirements increased due to lower position turnover and greater overtime requirements. This increase is offset by an increase in Recovered Costs due to reimbursement for capital planning costs associated with the Fall 1998 Park Bond Referendum. In addition, Operating Expenses were increased primarily due to higher than anticipated costs at Twin Lakes Golf Course and start-up costs associated with newly renovated facilities and a mini golf course at Lake Accotink.
- Revenues were decreased by \$574,600 due to unanticipated golf program competition, as well as lower than anticipated revenue at lakefront parks due to drought conditions during the summer of 1999.

County Executive Proposed FY 2001 Advertised Budget Plan



Agency Overview

The Park Authority Park Revenue Fund is primarily supported from fees and charges generated at Park Authority facilities. Under the Park Authority's state enabling legislation, revenues must be spent exclusively for park purposes. In carrying out the Board of Supervisors' direction to establish fees and charges for special purpose facilities, the Park Authority Board has approved a fee structure which allows its operations to be funded by users rather than from tax dollars. The following provides a list of the Park Authority facilities with revenue-generating features:

Recreational Parks	Recreation Centers	Golf Courses	Resource Management Sites	Other Parks
Lake Accotink	Providence	Twin Lakes	Sully Plantation	Mason District
Lake Fairfax	Lee District	Burke	Colvin Run Mill	Nottoway
Burke Lake	Wakefield	Jefferson	Cabell's Mill	Braddock
	Mount Vernon	Greendale	Dranesville Tavern	
	Oak Marr	Pinecrest	Stoneybrooke	
	South Run	Oak Marr	Wakefield Chapel	
	Spring Hill		Great Falls Grange	
	George Washington		Clark House	
			Riverbend	
			Green Spring Gardens Park	
			Frying Pan Park	

FUND 170

PARK REVENUE FUND

The Park Revenue Fund is responsible for the operation of the agency's revenue-supported facilities, which include golf courses, recreation centers, and selected and historic sites. In FY 2001, it is estimated that 1,449,622 visitors will use the recreation centers and parks, an increase of 82,214, or 6.0 percent, over the FY 1999 level of 1,367,408 visitors. In FY 2001, the three Lake Parks are estimated to have 390,744 visitors to the revenue-supported amusement features such as watermine, carousel, train, and paddle boats. This is an increase of 22,431, or 6.1 percent, from the FY 1999 actual of 368,313 visitors.

The Golf Enterprise Section will include six golf courses, three driving ranges, two miniature golf courses, an indoor golf facility and one set of driving cages. It is estimated that 380,000 rounds of golf will be played on six golf courses in FY 2001, an increase of 24,828, or 7.0 percent, over the FY 1999 actual of 355,172 rounds. The number of buckets of balls that will be sold at the three driving ranges in FY 2001 is estimated to be 160,000, a 23.0 percent increase over the FY 1999 actual of 130,281. In addition, it is estimated that 110,000 visitors will attend fee-supplemented museum and nature programs, an increase of 27.0 percent over the actual FY 1999 attendance of 86,395. Resource Management staff continues to make special efforts to establish new programs to satisfy the many requests from the public.

The Park Authority issued revenue bonds in the amount of \$13.87 million on February 15, 1995. The revenue bonds and other Park Authority funding financed the construction of a new 18-hole regulation course, driving range, clubhouse, and maintenance facility at Twin Lakes Golf Course. Additionally, revenue bonds and Park Authority funding provided for a new nine-hole, par-three course, driving range, clubhouse, miniature golf course, and maintenance facility at Oak Marr Park and a miniature golf course at Jefferson District Park. As of July 1999, all construction was complete with the exception of the maintenance facility at Twin Lakes Golf Course. In addition, the Park Authority has entered into a public-private agreement for a private firm to build and operate an 18-hole course on the Richard Jones parkland with a percent of gross revenue returning to the Park Authority. This golf facility was opened successfully in May 1998 under the name of Pleasant Valley Golfer's Club. These additional facilities will enhance park revenues and will meet a very large demand for new golf course facilities. The issuance of revenue bonds by the Park Authority does not constitute a debt for the County, nor does it affect the County's debt ceiling or ability to issue other bonds as determined by bond counsel. This debt payment is a net revenue pledge against revenues of the Park Revenue Fund.

In FY 2001, an additional 7/7.0 SYE Recreation Assistant positions have been included based on the American College of Sports Medicine and the International Health, Racquet, and Sporting Association Health and Facility Standards. These standards require health and fitness facilities to: 1) respond to emergency situations in a timely manner; 2) offer pre-activity screenings for activities to be performed by a participant; 3) employ professionally competent staff to supervise physical activities; and 4) examine exercise equipment frequently and maintain accurate maintenance logs for all equipment. The Recreation Assistants will enhance customer service by assisting in training fitness room volunteers and providing equipment orientation to customers as needed. In addition, the Recreation Assistants will identify opportunities to develop educational program offerings and enable recreation centers to adhere to the Health and Fitness Facility Standards, which will help to limit the risk of injury in fitness rooms and decrease liabilities.



Funding Adjustments

The following funding adjustments from the FY 2000 Revised Budget Plan are necessary to support the FY 2001 program:

- An increase of \$186,082 is due to the implementation of the new Pay for Performance program in FY 2001. The new system links annual pay increases to employee performance.
- An increase of \$352,857 is due to the implementation of the Market Pay Study. As a result of the Study, incumbents in job classes who are found to be one grade below the market will be moved to the appropriate grade and receive a 2.0 percent market adjustment. Incumbents in classes found to be two or more grades below the market will be moved to the appropriate grade and receive a 4.0 percent market adjustment. In addition, funding is held in reserve to provide all employees with a 2.5 percent cost-of-living/market adjustment.
- An increase of \$674,663 in Personnel Services is primarily due to an additional 7/7.0 SYE Recreation Assistant positions and the grade of existing staff. Recreation Assistants will enhance customer service by assisting in

FUND 170

PARK REVENUE FUND

training fitness room volunteers and providing equipment orientation to customers as needed. In addition, Recreation Assistants will identify opportunities to develop educational program offerings and enable recreation centers to adhere to the Health and Fitness Facility Standards, which will help to limit the risk of injury in fitness rooms and decrease liabilities.

- An increase of \$846,084 in Operating Expenses is primarily due to contracting services for camps including lacrosse, basketball, and cheerleading programs (\$189,198), printing of ParkTakes and related advertising costs (\$152,100), telecommunications charges (\$93,307), utility fees (\$123,491), conferences and travel (\$127,500), and mission-essential training such as CPR and First Aid classes (\$67,000). It should be noted that costs for camp contractors are built into the pricing structure of the programs to ensure 100 percent cost recovery.
- Funding in the amount of \$1,027,950 is included for Capital Equipment. This amount includes \$321,900 for replacement equipment and \$706,050 for additional equipment. Of the capital equipment recommended, \$123,500 is included for vehicles, \$106,000 is included for personal computers and computer accessories, and \$505,500 is for special service equipment including trailers, spray tanks, and an automated computer system that guides customers through a proper exercise technique and records and tracks progress. Also included is \$292,950 for miscellaneous capital equipment items such as cardiovascular and weight training equipment and food service items.
- Bond costs of \$1,155,496, including \$310,000 for principal, \$842,996 for interest, and \$2,500 for fiscal agent fees.

Revenue adjustments required to support the FY 2001 program include:

- Revenues are projected to increase by \$400,132 over the FY 2000 Revised Budget Plan. The increase is primarily due to an increase of \$145,000 for Golf Courses, \$173,250 for Recreation Centers and Lake Parks, and \$48,182 for special events, programs facility rental, and store sales at historic sites and nature centers.

The following funding adjustments reflect all approved changes in the FY 2000 Revised Budget Plan since passage of the FY 2000 Adopted Budget Plan. Included are all adjustments made as part of the FY 1999 Carryover Review and all other approved changes through December 31, 1999:

- As part of the FY 1999 Carryover Review, an increase of \$223,943, including \$210,954 in encumbered funds and \$12,989 due to the reclassification of the County's information technology positions. In addition, an amount of \$976,000 was transferred to Fund 371, Park Capital Improvement Fund, to support capital projects.

FUND 170 PARK REVENUE FUND

Cost Center: Administration

GOAL: To implement Park Authority Board policies and provide high quality administrative and business support to all levels of the Park Authority in order to assist Division management in achieving Park Authority mission-related objectives.

COST CENTER SUMMARY					
Category	FY 1999 Actual	FY 2000 Adopted Budget Plan	FY 2000 Revised Budget Plan	FY 2001 Advertised Budget Plan	FY 2001 Adopted Budget Plan
Authorized Positions/Staff Years					
Regular	8/ 8	8/ 8	8/ 8	8/ 8	8/ 8
Expenditures:					
Personnel Services	\$176,236	\$223,427	\$418,416	\$588,966	\$603,691
Operating Expenses	656,962	707,558	708,070	785,545	785,545
Recovered Costs	0	0	(281,734)	(345,568)	(354,207)
Capital Equipment	124,861	130,175	130,176	117,780	117,780
Bond Costs	1,158,931	1,158,499	1,158,499	1,155,496	1,155,496
Total Expenditures	\$2,116,990	\$2,219,659	\$2,133,427	\$2,302,219	\$2,308,305



Objectives

- To process 95 percent of small purchase order requests within four days of receipt toward a target of 98.0 percent.
- To increase the percentage of Help Desk calls resolved within prescribed time standards by 3.0 percentage points, from 85.2 percent to 88.2 percent, toward a target of 95.0 percent.
- To reduce the number of supplemental checks from 0.5 percent to 0.4 percent of total time sheets toward a target of 0.1 percent.
- To pay 96 percent of invoices within 30 days of receipt toward a goal of 98 percent, in order to ensure timely payment to vendors.



Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1997 Actual	FY 1998 Actual	FY 1999 Actual/Estimate	FY 2000	FY 2001
Output:					
Small purchase order requests issued	1,822	1,881	1,938 / 1,938	1,996	2,035
Help Desk calls processed	3,751	3,856	4,472 / 5,142	5,656	5,712
Time sheets processed	NA	NA	NA / 34,190	34,320	34,320
Invoices paid	NA	NA	NA / 13,835	13,200	13,200

FUND 170 PARK REVENUE FUND

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1997 Actual	FY 1998 Actual	FY 1999 Actual/Estimate	FY 2000	FY 2001
Efficiency:					
Cost per small purchase request processed	NA	\$20.35	\$21.22 / \$22.70	\$21.51	\$24.22
Cost per Help Desk call processed	NA	\$11.30	\$9.50 / \$12.43	\$12.91	\$12.81
Cost per time sheet processed	NA	NA	NA / \$3.52	\$3.53	\$4.19
Cost per invoice paid	NA	NA	NA / \$8.41	\$8.12	\$8.76
Service Quality:					
Average days to issue purchase order	NA	NA	4.0 / 4.2	4.0	4.0
Calls resolved within time frame standards	3,150	3,275	3,810 / 4,370	4,988	5,140
Average days to process supplemental checks	NA	NA	NA / NA	4	4
Percent of invoices with vendor inquiries	NA	NA	NA / 1.9%	1.6%	1.6%
Outcome:					
Percent of small purchase orders issued within 4 days	NA	NA	99.5% / 95.0%	95.0%	95.0%
Percent of calls resolved in time frame standard	83.7%	84.9%	85.2% / 85.0%	85.2%	88.2%
Percent of supplemental checks to time sheets	NA	NA	NA / 0.4%	0.5%	0.4%
Percent of invoices paid within 30 days	NA	NA	NA / 95%	96%	96%

Cost Center: Golf Enterprises

GOAL: To operate and maintain quality golf facilities, programs, and services for the use and enjoyment of Fairfax County citizens and visitors; plan for future golf needs Countywide; and provide opportunities and programs that enhance the growth of the sport as a life-long leisure activity.

COST CENTER SUMMARY					
Category	FY 1999 Actual	FY 2000 Adopted Budget Plan	FY 2000 Revised Budget Plan	FY 2001 Advertised Budget Plan	FY 2001 Adopted Budget Plan
Authorized Positions/Staff Years					
Regular	62/ 62	62/ 62	62/ 62	62/ 62	62/ 62
Expenditures:					
Personnel Services	\$3,021,525	\$3,053,356	\$3,314,300	\$3,314,961	\$3,397,837
Operating Expenses	2,147,936	1,713,028	2,051,614	1,938,339	2,193,339
Capital Equipment	378,565	511,925	593,951	411,800	411,800
Total Expenditures	\$5,548,026	\$5,278,309	\$5,959,865	\$5,665,100	\$6,002,976

FUND 170 PARK REVENUE FUND



Objectives

- To increase the number of golf rounds played by 7.0 percent, from 355,000 to 380,000, while raising the golfer satisfaction rating from 7.42 to 7.50.
- To increase the number of classes offered by 7.0 percent, from 701 to 750, while raising golfer satisfaction 10.0 percentage points, from 80.0 percent to 90.0 percent.
- To maintain golf courses to established standards while raising the target course condition rating from 6.96 toward a target of 7.10.



Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1997 Actual	FY 1998 Actual	FY 1999 Estimate/Actual	FY 2000	FY 2001
Output:					
Rounds played	313,197	301,059	340,000 / 355,172	355,000	380,000
Classes provided	436	504	510 / 621	701	750
Sites maintained/operated	5	6	6 / 6	6	6
Efficiency:					
Operational cost per round	\$6.00	\$8.80	\$8.32 / \$8.53	\$8.19	\$8.01
Operational cost per class	\$0.62	\$0.74	\$0.59 / \$0.59	\$0.59	\$0.59
Maintenance cost per site	\$315,000	\$333,000	\$350,000 / \$419,813	\$400,000	\$420,000
Service Quality:					
Overall golfer satisfaction ¹	NA	NA	6.85 / 7.42	7.42	7.50
Percent of golfers satisfied with classes	NA	NA	NA / NA	80%	90%
Outcome:					
Increase in rounds played	8.10%	(3.88%)	12.90% / 17.80%	4.20%	7.00%
Increase in classes held	30.0%	15.6%	10.0% / 23.0%	13.0%	7.0%
Course condition rating	NA	NA	6.50 / 6.96	6.96	7.10

¹ Based on Golfer Satisfaction Survey (Rating 1 – 9) conducted in 1994 and 1999. The 1994 Overall Satisfaction Rating was 6.77.

FUND 170 PARK REVENUE FUND

Cost Center: REC Activities

GOAL: To provide financially self-sufficient recreational facilities and services that meet the expectations of the citizens of Fairfax County in order to enhance their quality of life by providing opportunities to develop lifetime leisure pursuits.

COST CENTER SUMMARY					
Category	FY 1999 Actual	FY 2000 Adopted Budget Plan	FY 2000 Revised Budget Plan	FY 2001 Advertised Budget Plan	FY 2001 Adopted Budget Plan
Authorized Positions/Staff Years					
Regular	111/ 111	111/ 111	111/ 111	118/ 118	118/ 118
Expenditures:					
Personnel Services	\$7,971,424	\$8,539,086	\$8,914,190	\$9,094,929	\$9,708,195
Operating Expenses	4,161,571	3,777,687	4,059,519	4,411,059	4,411,059
Capital Equipment	382,456	662,612	678,512	484,270	484,270
Total Expenditures	\$12,515,451	\$12,979,385	\$13,652,221	\$13,990,258	\$14,603,524



Objectives

- To maintain a minimum cost recovery ratio for Park Services of 102.14%, toward a target of 110%.
- To increase the per capita visitation to Division facilities and services by 1.0 percent, from 1.84 visitors per capita to 1.86 visits per capita, toward a target of 1.89 visits per capita.



Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1997 Actual	FY 1998 Actual	FY 1999 Estimate/Actual	FY 2000	FY 2001
Output:					
Visitors	1,592,744	1,751,146	1,830,812 / 1,734,721	1,786,763	1,840,366
Revenue collected	\$10,193,336	\$12,628,372	\$12,696,140 / \$13,065,226	\$13,597,650	\$13,770,000
Cost funded to operate facilities	\$9,827,172	\$11,480,256	\$12,279,006 / \$12,515,450	\$13,103,119	\$13,480,646
Efficiency:					
Revenue per participant	\$6.40	\$7.21	\$6.93 / \$7.53	\$7.61	\$7.48
Cost per participant	\$6.17	\$6.55	\$6.70 / \$7.21	\$7.33	\$7.32
Service Quality:					
Percent of visitors satisfied	NA	65.6%	67.8% / NA	NA	70.0%
Outcome:					
Percent of costs recovered	103.72%	110.75%	100.00% / 104.39%	103.77%	102.14%
Visitation per capita	1.70	1.85	1.90 / 1.84	1.84	1.86

FUND 170 PARK REVENUE FUND

Cost Center: Resource Management

GOAL: To maintain and expand the availability of division services, programs, and facilities for citizens of Fairfax County and visitors of our parks in order to provide opportunities for education and appreciation of their natural and cultural heritage.

COST CENTER SUMMARY					
Category	FY 1999 Actual	FY 2000 Adopted Budget Plan	FY 2000 Revised Budget Plan	FY 2001 Advertised Budget Plan	FY 2001 Adopted Budget Plan
Authorized Positions/Staff Years					
Regular	8/ 7.75	8/ 7.75	8/ 7.75	8/ 7.75	8/ 7.75
Expenditures:					
Personnel Services	\$400,222	\$494,506	\$494,506	\$538,139	\$551,590
Operating Expenses	226,710	217,835	218,932	240,276	240,276
Capital Equipment	0	33,490	33,490	14,100	14,100
Total Expenditures	\$626,932	\$745,831	\$746,928	\$792,515	\$805,966



Objectives

- To increase the number of private, civic, and corporate rentals by 4.0 percent, from 671 to 698, toward a target of 900, while maintaining a 90.0 percent excellent rating on customer satisfaction surveys.
- To increase gross store sales by 2.5 percent, from \$134,350 to \$137,700, toward a target of \$149,600, while maintaining a rate of return on inventory of over 50 percent.



Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1997 Actual	FY 1998 Actual	FY 1999 Estimate/Actual	FY 2000	FY 2001
Output:					
Rentals provided	580	633	714 / 646	671	698
Revenue from rentals	\$182,632	\$206,183	\$218,200 / \$231,163	\$255,950	\$280,450
Revenue from store sales	\$67,966	\$90,363	\$132,000 / \$127,665	\$134,350	\$137,700
Efficiency:					
Operational costs per rental	\$266.59	\$293.00	\$311.00 / \$348.00	\$345.00	\$356.00
Rental revenue per staff hours	\$20.21	\$20.72	NA / \$21.58	\$20.76	\$20.87
Sales per hours of operation	4.39	5.83	NA / 7.10	7.47	7.56
Service Quality:					
Customer service rating	95.95%	94.64%	90.00% / 95.30%	90.00%	90.00%
Sales – customer service rating	NA	NA	NA / NA	75.0%	85.0%

Outcome:

FUND 170
PARK REVENUE FUND

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1997 Actual	FY 1998 Actual	FY 1999 Estimate/Actual	FY 2000	FY 2001
Increase in rentals	13%	9%	13% / 2%	4%	4%
Increase in sales revenue	10.0%	34.0%	46.0% / 41.0%	10.0%	2.5%
Increase in return on inventory	1.9%	30.4%	NA / 29.3%	66.0%	51.0%

FUND 170

PARK REVENUE FUND

FUND STATEMENT

Fund Type P17, Non-Appropriated Funds

Fund 170, Park Revenue Fund

	FY 1999 Actual	FY 2000 Adopted Budget Plan	FY 2000 Revised Budget Plan	FY 2001 Advertised Budget Plan	FY 2001 Adopted Budget Plan
Beginning Balance	\$6,475,505	\$3,346,236	\$3,433,625	\$4,894,718	\$3,274,804
Revenue:					
Interest on Bond Proceeds ¹	\$100,273	\$86,000	\$86,000	\$74,000	\$74,000
Park Fees	21,521,224	23,613,220	23,038,620	24,010,352	24,010,352
Interest	174,792	85,000	85,000	100,000	100,000
Donations	78,868	100,000	100,000	100,000	100,000
Total Revenue	\$21,875,157	\$23,884,220	\$23,309,620	\$24,284,352	\$24,284,352
Total Available	\$28,350,662	\$27,230,456	\$26,743,245	\$29,179,070	\$27,559,156
Expenditures:					
Personnel Services	\$11,569,407	\$12,310,375	\$13,141,412	\$13,536,995	\$14,261,313
Operating Expenses	7,193,179	6,416,108	7,038,135	7,375,219	7,630,219
Recovered Costs	0	0	(281,734)	(345,568)	(354,207)
Capital Equipment	885,882	1,338,202	1,436,129	1,027,950	1,027,950
Debt Service:					
Fiscal Agent Fee	0	0	0	2,500	2,500
Accrued Bond Interest Payable	1,158,931	1,158,499	1,158,499	1,152,996	1,152,996
Subtotal Expenditures	\$20,807,399	\$21,223,184	\$22,492,441	\$22,750,092	\$23,720,771
COLA/MRA Reserve	0	0	0	315,679	0
Total Expenditures	\$20,807,399	\$21,223,184	\$22,492,441	\$23,065,771	\$23,720,771
Transfers Out:					
Park Capital Improvement Fund Bond Proceeds (371)	\$100,000	\$0	\$0	\$0	\$0
Park Capital Improvement Fund (371)	4,009,638	0	976,000	0	0
Total Transfers Out²	\$4,109,638	\$0	\$976,000	\$0	\$0
Total Disbursements	\$24,917,037	\$21,223,184	\$23,468,441	\$23,065,771	\$23,720,771
Ending Balance	\$3,433,625	\$6,007,272	\$3,274,804	\$6,113,299	\$3,838,385
Debt Service Reserve	1,166,019	1,166,019	1,166,019	1,166,019	1,166,019
Managed Reserve ³	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
Supplemental Debt Reserve ⁴	312,500	330,000	330,000	330,000	330,000
Set Aside Reserve ⁵	955,106	3,511,253	778,785	3,617,280	1,342,366
Unreserved Ending Balance	\$0	\$0	\$0	\$0	\$0

FUND 170

PARK REVENUE FUND

¹ On February 15, 1995, the Park Authority sold \$13,870,000 of revenue bonds for Golf Course Development. Interest is currently earned on the unspent construction funds, the debt service reserve and the supplemental debt reserve.

² In FY 1999, a total of \$4,109,638 was transferred to Fund 371, Park Capital Improvement Fund. This amount includes \$123,000 for park rental property maintenance, \$200,000 for site improvement systems (ParkNet), \$950,000 for general park improvement projects, \$100,000 for golf course improvements, and \$2,736,638 for the Facilities and Services project. In FY 2000, \$976,000 was transferred to Fund 371, including \$123,595 for park rental building maintenance, \$200,000 for ParkNet, and \$652,405 for the Facilities and Services Project.

³ The Managed Reserve is required as part of the revenue bonds for golf course construction. This reserve earns interest and is held by the Bond Trustee.

⁴ The agency has set aside cash flow and emergency reserves for operations as a contingency for unanticipated operating expenses or a disruption in the revenue stream.

⁵ The Set Aside Reserve is the remaining fund balance after the Debt Service Reserves and the Managed Reserve. A portion of the Set Aside Reserve will be transferred to Fund 371, Park Capital Improvement Fund, at the FY 2000 Carryover Review to fund renovations and repairs at various park facilities as approved by the Park Authority Board.